



## **New Jersey Department of Children and Families Policy Manual**

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	II	Intake, Investigation and Response	
Chapter:	C	Initial Response	02-24-97
Subchapter:	5	Investigation	
Issuance:	900	<b>Announced or Unannounced Visits</b>	

### **Announced or Unannounced Visit**

**2-24-97**

#### **First Visit**

**12-22-2003**

The Division representative may, in his or her investigation, make an unannounced visit to the child's residence. Often the safety of the child will not allow time to make an appointment. It is also advantageous to the investigation to have the parent and/or perpetrator and child react spontaneously to the presence of the Worker and the report of the referral.

The Worker assesses child safety during the first visit to the client home.

In some circumstances announced visits may be made, for example, when:

- the parent/perpetrator is already known to CP&P and the immediate safety of the child is not at stake, allowing time to make an appointment;
- the parent has requested the service and the appointment may be made at the time of request for service;
- the parent/perpetrator is not at home and a phone call would have to be made in order to arrange for the interview.

#### **Subsequent Visits**

**2-24-97**

At the time of the first contact with the parent, the Worker will need to determine on a case by case basis whether subsequent visits will be announced or unannounced. This determination should be

discussed with the parent and be part of the case plan between the parent and the Worker.